



ADVISORY COUNCIL ON CAREER AND TECHNICAL EDUCATION

SPECIALIZING IN HIRE EDUCATION

TOWER OFFICE PARK
SUITE 201
240 NORTH JAMES STREET
WILMINGTON, DELAWARE 19804
(302) 995 - 8592
FAX # (302) 995 - 8594

Full Council Meeting
Marion E. Proffitt/Appoquinimink School District
New Castle County
Odessa, Delaware 19709
Thursday, December 12, 2019 @ 5:00 p.m.

ATTENDANCE: Mark Freidly, Sandy Gray, Dr. Henry Harper, Dr. Karen Hutchison, Sam Lathem, Janis Nesterak, Dr. Karen Pickard, General (Ret.) Frank Vavala, Manera Constantine and Janet Nichols

APPROVAL OF MINUTES:

Mark Freidly moved to accept the minutes of the October 9, 2019 Council Meeting as presented. Janis Nesterak seconded the motion and it carried unanimously.

BUDGETARY ACTIVITY:

The Budgetary Expenditure Report as of December 11, 2019 was distributed to the Council. Frank Vavala moved to accept the report as presented, subject to audit. Dr. Karen Hutchison seconded the motion and it carried unanimously.

EXECUTIVE DIRECTORS REPORT:

School Monitoring Visits

The Fall school monitoring visits have been completed. In the past, Dr. Wilchinski led the teams who visited the schools. Since his retirement, Dr. Constantine has been attending the visits along with a Council Member and an Education Associate representing the Department of Education, Career and Technical Education (CTE) department. Dr. Constantine reported it has been a very rewarding experience visiting the schools and seeing and hearing about the programs and all the positive things currently happening in CTE at the comprehensive high schools. At every school visited, the teachers were all very enthusiastic and dedicated to their students. Funding resources seem to be reaching the programs and supply needs are being met.

Dr. Constantine thanked DACCTE Members Mark Freidly, Leann Hornung and Karen Hutchison for participating in the school visits and asked Mark and Karen to report and comment on the visits they attended. Mr. Freidly noted there seems to be a common issue in the schools with the teachers not being advised as to how much money is available for their programs each year. Dr. Hutchison agreed and emphasized the need for CTE teachers to develop three/five year budgets.

Other findings during the visits included:

- **October 24, 2019** Dr. Constantine, Council Member Mark Freidly and Dr. Peg Enslin from the Department of Education (DOE) visited Glasgow High School. The Principal at Glasgow is new this year, and is very supportive of the CTE programs and teachers. The programs generated 9.324 Division I units and there were eight teachers. There are currently seven Career Pathways available for students. There were some concerns regarding the class sizes especially in the Culinary Arts and Health Science classes.
- **November 5, 2019** Dr. Constantine, Council Member Mark Freidly and Dr. Peg Enslin, from the Department of Education (DOE) visited McKean High School. McKean is doing an incredible job given the number of low income/disadvantaged students they serve. The programs generated 12.685 Division I units and there were ten CTE teachers. Overall total enrollment has risen at the school which is causing increased class sizes and concerns that students are being placed in pathways with no real interest. They have recently added a Program of Study in Patient Care.
- **November 14, 2019** Dr. Constantine, Council Member Mark Freidly and Dr. Peg Enslin from DOE visited Concord High School. Concord High School also has a new Principal this year. He is very supportive of CTE programs and receptive to expanding CTE Pathways. The programs generated 6.304 Division I units and there were five teachers. Career and Technical Student Organizations are available in all areas and a district wide Advisory Committee meets twice annually.
- **November 20, 2016** Dr. Constantine, Council Member Leann Hornung and Bart Gill from DOE visited William Penn High School. Mrs. Hornung couldn't attend the meeting today, therefore Dr. Constantine reported William Penn also has a new Principal this school year who is supportive of CTE programs. The programs generated 24.386 Division I units and there are nineteen teachers and thirteen Career Pathways. Funding resources are reaching the classrooms and there are active Career and Technical Student Organizations.
- **November 26, 2019** Dr. Constantine, Council Member Mark Freidly and Dr. Peg Enslin from DOE visited Middletown High School. Building and district administrators are supportive of CTE Programs and staff. The programs generated 20.420 Division I units and there 16 teachers. There are thirteen Career Pathways available to students. Enrollment is approximately 150 students over school capacity which is causing some issues with program/space availability. Career and Technical Student Organizations are active and available in all areas.

- **December 10, 2019** Dr. Constantine, Council Member Dr. Karen Hutchison and Lisa Stoner-Torbert from DOE visited Smyrna High School. Dr. Hutchison reported the visit to Smyrna went very well. The school currently has a student enrollment of 1600 and three quarters of those students are enrolled in a CTE Pathway. The programs generated 24,586 Division I units and there are 21 teachers. Career and Technical Student Organizations are available and active. The school recently hired a Career and Technical Education Coordinator to work with teachers and students.

Dr. Constantine once again thanked Mr. Freidly and Dr. Hutchison for their participation in the visits and their input today. DACCTE will continue the next series of visits in 2020 and Dr. Constantine encouraged Council Members to participate in these important visits.

Division I Unit Count Report

The Occupational-Vocational Division I Unit Count Report was distributed to the Council Members for their review. The total unit count, which provides state funding for teachers as of September 30, 2019 has increased by seven units over last year.

Budget Hearing – FY 2021

Dr. Constantine presented the DACCTE budget request at a hearing before the Office of Management and Budget and the Controller General in Dover on November 12th. Projections seem good for the coming Fiscal Year and DACCTE submitted a budget request with a 1% increase for consideration.

DACCTE's budget request for FY 2021 will be presented to the Joint Finance Committee of the General Assembly on February 13, 2020.

Career and Technical Education (CTE) Statewide Workshop

The Fall CTE Workshop was held in conjunction with the Department of Education, Luke Rhine State Director for CTE and the CTE Education Associates on Thursday, December 5 at the Collette Education Resource Center in Dover. There were approximately 45 individuals pre-registered including teachers, counselors, principals, curriculum supervisors and superintendents. Copies of the workshop agenda were distributed to the Council Members.

Career and Technical Education – State Plan Update

The State Board of Education's Career and Technical Education (CTE) Committee has continued to meet throughout the Fall. The purpose of the Committee is to develop the five year State Plan for CTE required under Perkins V federal legislation for states to be eligible to receive annual federal funding for CTE programs and services. The draft of the State Plan will be presented to the State Board of Education later in December and then will be made available and open for public comment through February 2020.

Joint Legislative Oversight and Sunset Committee (JLOSC) Review

On October 31, 2019 DACCTE staff submitted the first progress report to the JLOSC outlining the progress that's been made with regard to the recommendations from the Committee. The next report is due to the Committee on December 30.

PRESENTATION:

Dr. Constantine welcomed Mr. Mike Trego, Appoquinimink School District College and Career Readiness Coordinator and also thanked him for hosting our Council Meeting this evening. Dr. Constantine asked Mr. Trego to present an overview of the Career and Technical Education (CTE) programs offered in the Appoquinimink School District.

Mr. Trego joined the Appoquinimink School District in March, 2016, and since that time has witnessed a change in the mindset of administrators towards CTE due in part to the vision of Superintendent Burrows. The district is experiencing a large population growth that has prompted the need for a new high school which is currently under construction and will hopefully open in September 2020.

Fifteen of the twenty-seven Career Pathways taught in the Appoquinimink School District are Career and Technical Education (CTE) Pathways. The district has a vision for all pathways that would align courses in middle, high and post-secondary schools and provide early college credit. Their goal is to provide equal access to high quality programs at all of their district schools. They have also incorporated Work-Based-Learning (WBL) into all of their Career Pathways. When CTE students graduate they will have some type of Industry Certification and/or college credits. Two handouts were provided to Council Members.

The District has Advisory Boards for each of their Career Pathways that meet monthly and operate as a separate entity from the School District and help scale the WBL opportunities for students at Appoquinimink School District.

Dr. Constantine thanked Mr. Trego for taking time from his busy schedule to meet with us and providing the Council Members with an informative presentation.

MEETING ADJOURNMENT

Dr. Constantine thanked the Council Members for attending this evening and wished everyone a safe, healthy and happy holiday. She announced that the next Council Meeting will be in late March or early April and will be held in Sussex County.

Janis Nesterak, moved to adjourn the meeting at 7:15 p.m. Dr. Henry Harper seconded the motion and it carried unanimously.