



ADVISORY COUNCIL ON CAREER AND TECHNICAL EDUCATION

SPECIALIZING IN HIRE EDUCATION

TOWER OFFICE PARK
SUITE 201
240 NORTH JAMES STREET
WILMINGTON, DELAWARE 19804
(302) 995 - 8592
FAX # (302) 995 - 8594

Full Council Meeting
Milford High School and Webex
Milford, Delaware
5:00 p.m.
October 14, 2021

ATTENDANCE: Rony Baltazar-Lopez, Tamekia Broughton, Judy Diogo, Mark Freidly, Sandy Gray, Karen Hutchison, Karen Pickard, Mark Reeve, Bob Suppe, Chris Stahl, and Janet Nichols

GUESTS: Milford Ag Department Instructors Caitlin Rozell, McKenzie Hardy and Joshua Bethard
Milford FFA Members, Natalie Armstrong, and Mason Foxwell

Dr. Hutchison thanked everyone for attending this evening and welcomed our guests.

APPROVAL OF MINUTES

Mark Freidly moved to accept the minutes of the June 10, 2021 DACCTE Meeting, as presented. Robert Suppe seconded the motion and it carried unanimously.

BUDGETARY ACTIVITY

The Budgetary Expenditure Report as of October 12, 2021 was distributed to the Council. Robert Suppe moved to accept the report as presented, subject to audit. Mark Freidly seconded the motion and it carried unanimously.

FISCAL YEAR 2023 STATE BUDGET REQUEST

Mr. Stahl presented DACCTE's FY 2023 State Budget request to the Council for approval in the amount of \$342,400. This request represents level funding with the exception of \$1200 contingency funds added to the Personnel line for the upcoming fiscal year. The Office of Management of Budget (OMB) administers and oversees the State Budget process guidelines and procedures. DACCTE's hearing before the OMB Budget Director is scheduled for Tuesday, November 16 at 3:30 p.m. via Webex. Council members also received a copy the FY 2023 State Budget Narrative pages which are included in DACCTE's request.

Mark Freidly moved to approve and submit to OMB the FY 2023 State Budget Request as presented by the October 15, 2021 deadline. Robert Suppe seconded the motion and it carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Appointments and Resignations:

Mr. Stahl introduced and welcomed our newest Council Member Ms. Tamekia Broughton from Delaware Technical and Community College – Sussex Campus. Ms. Broughton is a Food Science Instruction with the college and was appointed by the Governor in July. He also welcomed members Rony Baltazar-Lopez and Mark Reeve who were both appointed in May.

Mr. Stahl informed the Council that Members Leann Hornung and Janis Nesterak have resigned and expressed their thanks and well wishes for the Council going forward. Mr. Stahl thanked them both for their many years of service to the Council.

HOSA Career and Technical Student Organization

Mr. Stahl reported that the Council helped sponsor students to attend the HOSA Student Leadership Conference, which was held in Washington, DC this fall.

DACCTE Annual Report

The DACCTE Annual Report was sent the Governor's office, Legislative Members, DOE CTE Director, Joint Legislative Oversight and Sunset Committee staff and others as required. The mailing was sent the last week of June to correspond with the end of the State's fiscal year.

Joint Legislative Oversight and Sunset Committee (JLOSC) Review

Mr. Stahl reported to the Council Members that DACCTE has been officially released from JLOSC review. All recommendations have been met upon submission of the Annual Report. The official Letter of Release was received by DACCTE staff on August 3, 2021.

State Fair Information Booth

At the June Council meeting Mr. Stahl reported that DACCTE would have an informational booth at the Delaware State Fair (July 22-31,2021) which would provide career related materials including the Delaware Career Compass.

The DACCTE booth was located in the Ice Rink on the FFA side of the building and was a success! Many Career Compasses were distributed to fair goers and Mr. Stahl received good feedback from agriculture educators in the building.

CTE Program Review Questionnaire

Mr. Stahl has worked closely with the Office of Change Management with the Department of Technology to turn our paper survey into an online survey using Survey Monkey. This new process is very user friendly and streamlined.

School CTE Educational Program Visits

The CTE Educational Program visit schedule has been updated and posted to our website. This year we will be adding middle, charter and technical schools to our regular rotation of comprehensive high schools. Schools new to the visitation process will receive a "transitional" visit to introduce DACCTE staff and explain what we do and the review process.

Mr. Stahl asked if any members were interested in attending one of the schools we have contacted regarding a visit. Members volunteered as follows: McKean High School, Dr. Hutchison, Delcastle Technical High School, Mr. Suppe, Smyrna High School, Mr. Reeve, Polytech High School, Mrs. Diogo and Middletown High School, Mr. Freidly. As more schools are scheduled, we will contact Council Members regarding their availability.

Informational Mailing

In September a DACCTE Update letter, Delaware Career Compass and the DACCTE Fall Newsletter were mailed to the Governor, Lt. Governor, General Assembly, and the State Board of Education. Copies of the Compass and Newsletter were also distributed to the Council Members.

CTE Director's Cadre

Mr. Stahl has joined the CTE Director's Cadre through the Department of Education. The first meeting was held September 15, 2021 and provides updates and information regarding Career and Technical Education throughout the state.

Ag Teacher Association Presentation

On September 14, 2021 Mr. Stahl made a presentation of the "Basics of DACCTE" at the Delaware Association of Agriscience Educators meeting. The presentation was attended by seventy-nine educators and affiliates.

CTSO Fall Leadership Conference

The CTSO Fall Leadership Conference will be held on October 19, 2021. Mr. Stahl will be giving opening remarks including "What is DACCTE and the Benefits of CTSO Participation". Those invited to attend include students and advisors from BPA, DECA, Educators Rising, FCCLA, HOSA, SkillsUSA and TSA.

DACCTE Meeting with Secretary Bunting

Dr. Hutchison and Mr. Stahl have scheduled a virtual meeting with Mrs. Bunting, Secretary of Education for the Delaware Department of Education (DOE) on Thursday, October 21, 2021 at 11:00 a.m. This meeting is to provide an update on DACCTE and notify/inquire about the two non-voting Council members which should be selected by the Secretary of DOE. It was announced that Mrs. Bunting will be retiring in December and Dr. Holodick, the former Superintendent of Brandywine School District have been nominated to replace her.

Informational CTE Links

Information was sent via email to the Council Members which provided several links that Dr. Hutchison thought would be helpful.

CTE funding info:

https://education.delaware.gov/wpcontent/uploads/2021/05/cte_2021_fiscal_and_accountability_policy_and_procedures.pdf

Pathway info:

https://education.delaware.gov/wpcontent/uploads/2019/04/2017_08_de_cte_pos_policyandprocedures.pdf

Legislation and Regulations:

https://education.delaware.gov/educators/academicsupport/career_and_technical_education/cte_legislation_and_regulations/

Dr. Hutchison thanked Mr. Stahl for his report.

PRESENTATION

Mr. Stahl introduced and welcomed our guests this evening Mrs. Caitlin Rozell, McKenzie Hardy and Joshua Bethard the Agriscience Instructors at Milford High School. Mrs. Rozell gave a presentation on the Food Sciences program at the school. Council Members were then taken on a guided tour of the food sciences lab to see and hear about the amazing things happening.

PUBLIC COMMENT

Please let the minutes show that the General Public had access to this meeting and there were no attendees nor were there any public comments at this time.

UPCOMING MEETING

Mr. Stahl reminded everyone about the upcoming DACCTE meeting, which is scheduled for Thursday, December 16, 2021 at 5:00 p.m. at Odessa High School in Townsend.

BUSINESS MEETING ADJOURNMENT

Rony Baltazar-Lopez moved to adjourn the business meeting at 6:00 p.m. to proceed with the tour of the Milford High School Ag Food Science Lab. Judy Diogo seconded the motion and it carried unanimously. The tour and final presentation ended at approximately 7:00 p.m.