



ADVISORY COUNCIL ON CAREER AND TECHNICAL EDUCATION

SPECIALIZING IN HIRE EDUCATION

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Full Council Meeting
Delaware Technical and Community College (DTCC)
Middletown Training Center
Middletown, Delaware
5:00 p.m.
October 04, 2022

ATTENDANCE: Rony Baltazar-Lopez, Tamekia Broughton, Ronnie Burkle, Mark Freidly, Connie Fox, Sandy Gray, Henry Harper, Karen Hutchison, Mark Reeve, Bob Suppe, Chris Stahl, and Janet Nichols

GUESTS: Dr. Paul Morris, DTCC Training Center, Bryan Horsey, DTCC Work-based Learning Office and Ashleigh McKinney, DTCC Work-based Learning Office

Dr. Hutchison thanked everyone for attending this evening, welcomed our guests and called the meeting to order at 5:04 p.m.

APPROVAL OF MINUTES

Mark Freidly moved to accept the minutes of the June 09, 2022 DACCTE Meeting, as presented. Robert Suppe seconded the motion and it carried unanimously.

BUDGETARY ACTIVITY

The Budgetary Expenditure Report as of October 03, 2022 was distributed to the Council. Robert Suppe moved to accept the report as presented, subject to audit. Mark Freidly seconded the motion and it carried unanimously.

FISCAL YEAR 2024 STATE BUDGET REQUEST

Mr. Stahl presented DACCTE's FY 2024 State Budget request to the Council for approval in the amount of \$352,200. This request represents the addition of \$6,000 in the Contracted Services line to cover the IT costs from the Department of Technology which will start in FY24. There is also an additional \$3800 added to the contingency funds in the Personnel line for the next fiscal year. The Office of Management and Budget (OMB) administers and oversees the State Budget process guidelines and procedures. Council members also received a copy of the FY 2024 State Budget Narrative pages which are included in DACCTE's request.

Mark Freidly moved to approve and submit to OMB the FY 2024 State Budget Request as presented by the October 14, 2022 deadline. Robert Suppe seconded the motion and it carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

DACCTE Annual Report

The DACCTE Annual Report was sent the Governor's office, Legislative Members, DOE CTE Director, Joint Legislative Oversight and Sunset Committee staff and others as required. The mailing was sent the last week of June to correspond with the end of the State's fiscal year.

State Fair Information Booth

Mr. Stahl reported that once again this year, DACCTE had a booth at the State Fair which was located in the Ice Rink on the FFA side of the building and was big success! Many Career Compasses were distributed to fair goers and Mr. Stahl received good feedback from agriculture educators in the building.

CTE Program Review Questionnaire

Mr. Stahl has worked closely with the Office of Change Management with the Department of Technology to update our online survey using Survey Monkey. The survey has been updated to accommodate middle schools and ready for the upcoming school visits. This process is very user friendly, streamlined and has worked very well to provide information and feedback.

School CTE Educational Program Visits

The CTE Educational Program visit schedule has been posted to our website. The transitional visits to introduce DACCTE staff and explain what the Council does and how the review process works will continue this school year for vo-tech, middle and charter schools.

The six high schools set to receive visits this fall have all be scheduled and include: Mt. Pleasant, Dickinson, Newark, Appoquinimink, Woodbridge and Caesar Rodney. Mr. Stahl asked the Council Members to check their calendars and let us know if they are available to attend any of the visits.

CTE Director's Cadre

The CTE Director's Cadre through the Department of Education will continue this year with the first meeting being held on Thursday, October 6. The Cadre provides information and updates on Career and Technical Education (CTE) throughout the state.

Ag Teacher Association Presentation

Mr. Stahl attended and presented remarks at the June 27, 2022, Delaware Association of Agriscience Educators meeting. The presentation covered DACCTE's Annual Report and discussed the "Give Back" of state CTE funds. There were approximately 80 attendees

Technology Update

Our technology updates have continued with the addition of new phones in the Newport and Dover offices. The Department of Technology will support this equipment in addition to the DACCTE laptops.

Career and Technical Student Organization (CTSO) Fall Leadership Conference

The CTSO Fall Leadership Conference will be held on November 2, 2022. Last year, Mr. Stahl gave opening remarks including "What is DACCTE and the Benefits of CTSO Participation" to the attending groups which included students and advisors from BPA, DECA, Educators Rising, FCCLA, HOSA, SkillsUSA and TSA. Mr. Stahl will be reaching out to Mr. Fitzgerald at DOE about participating again this year.

Department of Education (DOE) Updates

Mr. Stahl reported that Dr. Jonathan Wickert is the new Department of Education CTE Director. He replaced Luke Rhine who has joined the US Department of Education. Dr. Wickert will replace Mr. Rhine on the Council fulfilling the role of non-voting representative from DOE.

On August 16, 2022 Dr. Wickert and Mr. Stahl had an opportunity to meet and discuss how DACCTE and the DOE CTE department can work together to enhance CTE in our State. On September 29 Dr. Hutchison, Council Chair also had an opportunity to meet with Dr. Wickert to discuss DACCTE and CTE. Dr. Hutchison welcomed Dr. Wickert to the meeting tonight and thanked him for the recent informational meeting.

DACCTE Website Updates

DACCTE staff has made several updates to the Council's website including adding three Career and Technical Education (CTE) tutorials which provide basic information on the Council, CTE funding and information on how 509 funding sheets are calculated. This information should be very beneficial to teachers and administrators.

DACCTE Professional Development

On November 16, 2022, DACCTE will host a CTE Workshop for teachers and administrators at the Delaware State Trooper's Association. Anyone registering through DOE's PDMS site will receive credit for attending. Dr. Wickert will give an update on the CTE department at DOE and Mr. Stahl will present information regarding funding and other CTE issues. A copy of the agenda was provided to Council Members and anyone wishing to attend is welcome.

CTE Funding "Give-Back" Issue

Mr. Stahl reported that both he and Dr. Hutchison had an opportunity to discuss the "Give Back" issue with Dr. Wickert. He reported that he and the Department of Education staff are aware of the issue and looking into how it can be corrected in the future. DACCTE staff will continue to monitor the issue.

PRESENTATION

Mr. Stahl thanked Dr. Paul Morris, Associate Vice President Workforce Development and Community Education at Delaware Technical and Community College (DTCC) for hosting our meeting this evening at the college's Middletown Training Facility. Bryan Horsey of the DTCC Work-based Learning (WBL) Office gave a presentation to Council Members about DTCC's Work-based learning program. His office works with schools, teachers, counselors, and employers to match students with WBL opportunities. They also work to provide education and information to employers on the need for on-site experiences, internships, and guest speakers.

Mr. Horsey's presentation was followed by a guided tour of the training facility which provides courses in Construction Technology, Diesel Technology, Heavy Equipment Operator, Small Engine Repair, OSHA Construction Safety, Forklift Operation Safety and Home Repair for Women. Council members were given opportunity to try the heavy equipment and truck driving simulators.

PUBLIC COMMENT

Please let the minutes show that the General Public had access to this meeting and there were no attendees nor were there any public comments at this time.

UPCOMING MEETING

Mr. Stahl reminded everyone about the upcoming DACCTE meeting, which is scheduled for Thursday, December 15, 2022 at 5:00 p.m. at Massey Train Station in Dover.

BUSINESS MEETING ADJOURNMENT

Rony Baltazar-Lopez moved to adjourn the business meeting at 6:00 p.m. and proceed with the tour of the Delaware Technical and Community College Middletown Training Center's facility. Dr. Harper seconded the motion and it carried unanimously. The tour and final presentation ended at approximately 7:30 p.m.