



ADVISORY COUNCIL ON CAREER AND TECHNICAL EDUCATION

SPECIALIZING IN HIRE EDUCATION

TOWER OFFICE PARK
SUITE 201
240 NORTH JAMES STREET
WILMINGTON, DELAWARE 19804
(302) 995 - 8592
FAX # (302) 995 - 8594

February 1, 2023

Evaluation Cycle- Spring

School Year- 2022-2023

School Surveyed/Visited- Milford Senior High School

School District- Milford

Members of the Delaware Advisory Council on Career and Technical Education are given the responsibility, by State Law, to monitor and evaluate career and technical education programs in Delaware. The purpose of program monitoring is to bring about program improvement for our CTE students. During monitoring visits, a DACCTE staff and Council member are joined by a CTE Education Associate from DOE when possible. The team visits schools to gather information on career and technical education programs so that constructive program improvement recommendations can be formulated and communicated to those who implement the programs.

School monitoring visits typically take place between September and June on a two-year rotation of schools. DACCTE members, as advocates for career and technical education, approach each monitoring visit with an open mind. Our role is to provide an unbiased perspective to help educators. Specifically, Council members use a monitoring questionnaire provided by Council staff as an interview guide when talking with school personnel. After conducting all the interviews, DACCTE Staff analyze all questionnaires and information gathered during the visit. After analysis of all available data, recommendations for program improvement are formulated and communicated to the appropriate agencies, organizations, and individuals. The results of the Milford Senior HS CTE program visit are as follows:

- 8 teachers were interviewed, and 10 surveys were completed. 12 unduplicated contacts.

Survey/Interview Question	Data shows this area is being met	Data shows this area needs more focus	Data is inconclusive	Notes
Pathways have sequenced courses	✓			
Pathways are approved through DOE	✓			
English, Math, Science, Social Studies Integration into CTE coursework	✓			
Facilities	✓			
Instructional Supplies and Materials	✓			
Instructional Equipment and Technical Support	✓			
Advisory Committee in place and supporting CTE programs	✓			
CTSO available and participating in Local, State, Regional, and National Level	✓			
Work-Based Learning Opportunities	✓			WBL Coordinator for school.
Pathways prepare students for entry level positions after HS (credentialing, etc.)	✓			
Career Pathway Selection Process	✓			
WBL Plans/Documents on file between schools/employers	✓			
Programs receive Federal/State funding (Perkins/509)	✓			Majority of staff report Perkins funding issues.
Budget Availability/Development		✓		Progressing
3 Year Budget/Long Terms Planning		✓		Progressing
Demographics of classroom represent demographics of school	✓			

Conclusions

Teachers are enthusiastic and very supportive of their students and programs. They report that the programs are following Course Pathways/Program of Studies, Advisory Committees are meeting and relevant, Career and Technical Student Organizations are available, funding is available from all sources, demographics of the classroom represent the demographics of the school, and teachers are reflective of individual program strengths, weaknesses, and needs for improvement. Mr. Buford (Principal) and Mrs. March (Student Learning Specialist) are very enthusiastic and supportive of all CTE programs. Milford Senior HS is working diligently pursuing improvements to CTE pathways through program budgeting and updating of local building level/District CTE processes. Milford Senior HS is making great progress and teachers are excited about the addition of a Career Guidance Counselor (Work Based Learning Coordinator) at the building level. Teachers find this to be of great benefit to the students in the CTE programs. Milford Senior High School is commended for using ARPA Funding (Covid Funding) to help support CTE courses in relation to equipment updates, etc. thereby helping to remediate student learning loss.

Recommendations

- Perkins/509 Funding- Most all teachers shared that the Perkins funding procedures were confusing and were currently in the process of being addressed by the Administration. Share funding amounts with teachers to ensure transparency. Long term plans for program improvement, budgeting processes, etc. are currently being reviewed and appropriately updated to suit the program needs. Budget transparency and teacher involvement will assist the review process in all aspects of CTE. Continue to review funding processes.
- CIP Code Alignment- Please review CIP Codes to ensure they align with all course offerings to ensure proper budgeting and to ensure all courses receive the appropriate funding. Including this review in the above mentioned CTE process updates would be beneficial.
- WBL- Continue to support the WBL teaching position.

Educational programs visit by Mr. Stahl and Council Member Dr. Hutchison.

Respectfully Submitted,

Christopher B. Stahl

Executive Director

Delaware Advisory Council on

Career and Technical Education