



ADVISORY COUNCIL ON CAREER AND TECHNICAL EDUCATION

SPECIALIZING IN HIRE EDUCATION

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March 7, 2023

September 26, 2023, Follow Up Visit

Evaluation Cycle- Spring

School Year- 2022-2023

School Surveyed/Visited- Christiana High School

School District- Christina

Members of the Delaware Advisory Council on Career and Technical Education are given the responsibility, by State Law, to monitor and evaluate career and technical education programs in Delaware. The purpose of program monitoring is to bring about program improvement for our CTE students. During monitoring visits, a DACCTE staff and Council member are joined by a CTE Education Associate from DOE when possible. The team visits schools to gather information on career and technical education programs so that constructive program improvement recommendations can be formulated and communicated to those who implement the programs.

School monitoring visits typically take place between September and June on a two-year rotation of schools. DACCTE members, as advocates for career and technical education, approach each monitoring visit with an open mind. Our role is to provide an unbiased perspective to help educators. Specifically, Council members use a monitoring questionnaire provided by Council staff as an interview guide when talking with school personnel. After conducting all the interviews, DACCTE Staff analyze all questionnaires and information gathered during the visit. After analysis of all available data, recommendations for program improvement are formulated and communicated to the appropriate agencies, organizations, and individuals. The results of the Christiana HS CTE program visit are as follows:

- 7 teachers were interviewed, and 5 surveys were completed. 14 unduplicated contacts.

Survey/Interview Question	Data shows this area is being met	Data shows this area needs more focus	Data is inconclusive	Notes
Pathways have sequenced courses	✓			
Pathways are approved through DOE	✓			
English, Math, Science, Social Studies Integration into CTE coursework	✓			
Facilities	✓			
Instructional Supplies and Materials	✓			
Instructional Equipment and Technical Support	✓			
Advisory Committee in place and supporting CTE programs		✓		Not all programs have advisory committees.
CTSO available and participating in Local, State, Regional, and National Level	✓			
Work-Based Learning Opportunities	✓			WBL Coordinators for District.
Pathways prepare students for entry level positions after HS (credentialing, etc.)	✓			
Career Pathway Selection Process	✓			Guidance led
WBL Plans/Documents on file between schools/employers	✓			WBL Coordinators for District.
Programs receive Federal/State funding (Perkins/509)	✓			
Budget Availability/Development		✓		All staff report unknown Perkins/509 amounts.
3 Year Budget/Long Term Planning		✓		

Demographics of classroom represent demographics of school	✓			
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Conclusions

Teachers are enthusiastic and very supportive of their students and programs. They report that the programs are following Course Pathways/Program of Studies, Career and Technical Student Organizations are available, demographics of the classroom represent the demographics of the school, and teachers are reflective of individual program strengths, weaknesses, and needs for improvement. Dr. Lawrence (Principal) is supportive of all CTE programs. Christina District is to be commended for staffing the Work Based Learning Coordinator position with two individuals. The two WBL Coordinators are proactive in their approach to helping students succeed within WBL. This will help the school further progress and transition to a successful WBL program school and district wide.

Recommendations

- Perkins/509 Funding- The teachers all report that the Perkins/509 funding does make it to the programs. While they all report that the funding does make it to the school, they all report that they are unaware of funding amounts, and most are unaware of procedures to access the funding at the building level. Please develop step by step procedures for building level Perkins/509 approval and spending processes in collaboration with all stakeholders for full transparency. Please follow up with teachers as to the status of currently requested supplies pertaining to approval status.
- WBL- Continue to support the Work Based Learning Coordinator positions. Issues in WBL development such as transportation for students were discussed. The processes of WBL are being actively supported and collaborated on with District office personnel for the best implementation to support the needs of Christiana HS students.
- Advisory Committees- Local Advisory Committees are not meeting consistently amongst the pathways. Develop processes to ensure Advisory Committees are meeting at least once a year for each pathway and share that process/expectation with all stakeholders.

September 26, 2023

Follow-Up Visit Amendment

The follow up visit to Christiana High School was initiated in response to funding concerns existing from the initial visit on March 7, 2023. The teachers and administrators of Christiana High School were very open during our meeting and candidly discussed the funding issues they are having and recommendations from DACCTE as outlined above. To assist the CTE programs in relation to funding we recommend the following actions.

- Develop a policy/procedure as it relates to Perkins/509 funding ranging from the request of supplies to receiving the supplies. This should be available to all staff and easily accessible. All

staff should have the same process from administration to teaching staff and including any support staff relevant. This documenting process will assist with transparency while also placing responsibility on each person involved in the process as they will be better positioned to understand the mutually agreed upon procedures of Christiana High School. This will also help new hires in learning how to conform to the school procedures.

- Each teacher discussed the monthly CTE Department meeting. Please be proactive in collaboratively developing and discussing funding policies/procedures/issues during these times with school administration. Communication is extremely important to transparency.
- Continue to follow up with all Perkins/509 currently requested.

8 unduplicated contacts

Educational programs visit by Mr. Stahl and Council Member Mr. Freidly.

Respectfully Submitted,

Christopher B. Stahl

Executive Director

Delaware Advisory Council on

Career and Technical Education