



ADVISORY COUNCIL ON CAREER AND TECHNICAL EDUCATION

SPECIALIZING IN HIRE EDUCATION

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Full Council Meeting
Dover High School Library
Dover, Delaware
October 12, 2023

ATTENDANCE: Judy Diogo, Connie Fox, Mark Freidly, Sandy Gray, Karen Hutchison, Rich Jester, Karen Pickard, Mark Reeve, Bob Suppe, Chris Stahl, Ann Breeding and Jennae Overton (Student member)

Dr. Johnathan Wickert, CTE Director, Department of Education

Dr. Hutchison called the meeting to order and thanked everyone for attending. She introduced our student member, Jennae Overton, from Middletown High School. She is a State BPA Officer, involved in Agriculture classes and involved in business classes.

APPROVAL OF MINUTES

Mr. Freidly moved to accept the minutes of the June 8, 2023; Council Meeting as presented. Mrs. Diogo seconded the motion and it carried unanimously.

BUDGETARY ACTIVITY

The Budgetary Expenditure Report as of October 4, 2023, was distributed to the Council. Conversation was made regarding Travel expense and what is included in that category. Mrs. Diogo moved to accept the report as presented. Mr. Suppe seconded the motion and it carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Mr. Stahl welcomed everyone to today's meeting and thanked them for attending. He welcomed Jennae Overton (student member) and gave brief overview of her accomplishments. He mentioned Mrs. Nichols officially retired the last day of August and that Mrs. Breeding is doing a great job in her new role.

Annual Report

Mr. Stahl mentioned it was sent to the Governor's Office, Legislative Assembly, DOE CTE Director, Joint Oversight Committee Legislative Contact, and all others required by statute.

State Fair Booth

Mr. Stahl talked about the DACCTE Fair Booth that was set up at the Delaware State Fair in July 2023 in the Ice rink on the FFA side of the building. Mrs. Breeding helped with the set up and maintenance of the booth. Many Career Compasses were distributed to fair goers and lots of good feedback was received from agriculture educators in the building.

Program Questionnaire

Mr. Stahl explained that the Program Questionnaire (Survey) has been revamped and is ready to go. Mr. Stahl goes on to state that he has been working with the Office of Change Management within the Department of Technology to achieve this.

Program Visits

Mr. Stahl stated that the schools that we are scheduled to visit are listed on our website. We visit each school every 2 years and to date we roughly visited over 80 schools in the last two years.

Career and Technical Education (CTE) Meetings and Events

Mr. Stahl was asked by Mr. Hill-Shaner to attend the DOE State Professional Development Day at the Delaware State Fire School. Perkins and 509 Funding was discussed with 60 teachers from around the state.

Mr. Stahl mentioned the CTE Poster contest. This information was sent to all schools 5-12th grade through DACCTE and DOE channels. This information is on our website. Mr. Stahl stated a winner will be chosen and hopefully celebrated through social media in February which is CTE Month.

Mr. Stahl explained that he hopes to get a proclamation written up and signed soon by different Representatives and/or State Senators. Mrs. Diogo stated that Senator Buckson would be a great one to ask and Mr. Jester also stated he had some contacts. Ms. Jennae mentioned Senator Mike Smith would also be a good one to ask. Dr. Hutchinson suggested we go to Acteonline.com and work on writing something up. Mr. Stahl stated that this had to be investigated and that future discussion would happen with the committee before the Bill was introduced.

Mr. Stahl stated that he was still working on the Giveback and the language for it.

Mr. Stahl and Mr. Freidly explained they had been back to Christiana High School recently for a follow-up from their visit last Spring. There were some teachers with some funding concerns. They stated how they could help, and Christiana is working on the teacher funding concerns.

Mr. Stahl also stated he had recently been to the Governors Career Fair on October 9, 2023. He handed out almost 800 Career Compasses to 8th graders passing through.

Website

Mr. Stahl stated that the Website had been updated to reflect Mrs. Breeding as the Administrative Assistant and SY23-24 school visit rotations.

UPCOMING COUNCIL MEETING

The next DACCTE meeting is scheduled for December 14, 2023. Once location has been confirmed, more information will be provided to the Members.

DACCTE FY2025 BUDGET REPORT

A copy of the FY2025 Budget Report was distributed to Council Members for their review during the meeting. Mr. Stahl gave an overview of the contents of the report and then discussed in detail the Summary and Recommendations. He explained that the personnel contingency addition of \$24,000 is from OMB due to rising Other Employment Costs. Also, Mr. Stahl explained the extra personnel funding cost increase to fully fund the DACCTE third general fund position. Currently that is a secretarial coded position, and we are asking to change it to a CTE Specialist. With a slight adjustment to funding, this is possible and now must go through various approval processes. A list of responsibilities for the CTE Specialist has been developed and if anyone would like to review the document it is available. The CTE Specialist position for funding purposes is based on the teacher pay scale as recommended by DOE. The position would start July 1, 2024, if allowed to be added to the DACCTE budget. The Budget is to be turned into OMB on October 13, 2023.

This motion was moved to accept by Mr. Freidly as presented. Mr. Suppe seconded the motion and it carried unanimously.

NEW BUSINESS

Mr. Stahl mentioned that the State Perkins Plan was coming up and that he was working with Dr. Wickert on this plan.

Ms. Diogo mentioned that Jane Brady who works with A Better Delaware promotes various topics of Delaware interest every month through their website and stated that they might be a good connection to make for promoting CTE Month. Mr. Stahl is going to set up a meeting time with Ms. Diogo to discuss this.

Mr. Suppe mentioned Jamie Chambers would also be a good contact for Mr. Stahl to make. Mr. Suppe stated that Mr. Chambers would be at the Delaware Firs School on October 13 @2:00. Mr. Stahl is going to try and stop in and make an introduction to him.

BUSINESS MEETING ADJOURNMENT

Mrs. Diogo moved to adjourn the business meeting, Mr. Suppe seconded the motion and it carried unanimously.

PUBLIC COMMENT

Let the minutes reflect that the General Public had access to the information regarding this meeting. There were no attendees and therefore no comments from the public.

Mr. Stahl thanked everyone again for attending and wished everyone a great night.