



## ADVISORY COUNCIL ON CAREER AND TECHNICAL EDUCATION

SPECIALIZING IN HIRE EDUCATION

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### Full Council Meeting

Middletown High School  
Middletown, Delaware  
December 14, 2023

#### **ATTENDANCE:**

Judy Diogo, Mark Freidly, Karen Hutchison, Rich Jester, Bob Suppe, Ronald Burkle, Rony Baltazar-Lopez, Chris Stahl, Ann Breeding, and Jennae Overton (Student member)

Dr. Johnathan Wickert, CTE Director, Department of Education

Ms. Joanna Staib, Executive Director, Workforce Development Board

Dr. Hutchison called the meeting to order and thanked everyone for attending.

#### **APPROVAL OF MINUTES**

Mr. Freidly moved to accept the minutes of the October 12, 2023; Council Meeting as presented. Mr. Suppe seconded the motion and it carried unanimously.

#### **BUDGETARY ACTIVITY**

The Budgetary Expenditure Report was discussed. Mr. Stahl explained the difference in amounts from last year's budget to this year's budget. He explained it was because of hiring on Mrs. Breeding and paying out Mrs. Nichols on her retirement. Also, there was three purchase orders made to pay the contracted bills: Pettinaro (rent for Newport office), Hillyard's (copier lease), and Comcast (internet). Mr. Jester moved to accept the report as presented. Mr. Suppe seconded the motion and it carried unanimously.

## **SPECIAL GUEST**

Speaker Longhurst presented a proclamation to Mrs. Nichols in recognition of her retirement. In attendance with Mrs. Nichols, was her husband, Mark Nichols. After a brief recognition, they left the meeting as did Speaker Longhurst and her assistant.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Stahl welcomed everyone to today's meeting and thanked them for attending. He stated that the Fall school visits were complete, reports for each school were also complete and that the reports were in the process of being posted to the DACCTE website.

Mr. Stahl stated he presented to a Smyrna High School Teacher Academy class on October 18, 2023, on the topic of CTE funding in the State of Delaware.

Mr. Stahl also stated that he completed the annual FOIA training required by the State, led by the Attorney Generals Office on October 25, 2023.

### ***Career and Technical Education (CTE) Meetings and Events***

Mr. Stahl attended the Middle and High School CTSO Fall Leadership Conference on November 13-14, 2023. Every CTSO in the State attended and participated except FFA.

Mr. Stahl mentioned on November 16, 2023, that he had an OMB Budget presentation in person at the Haslett Armory. Dr. Hutchinson attended with him, and Mrs. Breeding attended virtually. This is the first step in a series of meetings to begin the budget approval for the upcoming fiscal year. This meeting went well, and a member of the public was in attendance who supported our budget.

Mr. Stahl stated that he received feedback on the Advisory Handbook from DOE on November 21, 2023. He stated that collaboration is being done on the document and that he is editing for some of their feedback and hopes to have it completed and published to the website soon.

Mr. Stahl stated that on November 29, 2023, he presented to the Caesar Rodney School District CTE teachers at their Fall CTE teacher meeting. He presented on Perkins Funding.

Mr. Stahl mentioned the DACCTE Fall State PD Workshop on November 30, 2023, where there was about 20 people in attendance. Dr. Wickert from DOE and Mrs. Staib from the Delaware Workforce Development Board presented. The PD went well, however the attendance was lower than expected. He stated that we are working on updating our email banks to improve advertisement.

Mr. Stahl stated that he attended the recent Cadre meeting on December 6, 2023 at Wilmington University in Dover. The Perkins State Plan was discussed amongst other relevant CTE Issues for Districts.

Mr. Stahl stated he helped judge the Smyrna Ed Rising Competition on December 7, 2023 at Smyrna High School. The total in attendance was around 350 students and judges.

Mr. Stahl mentioned the DACCTE's CDCC Chamber membership was renewed in December instead of January to receive a \$25 discount on dues. He stated we paid \$275 instead of \$300 for calendar year 2024 membership.

Mr. Stahl stated that Spring school visits were going to school administration soon and that an email would be sent out shortly for Council members to sign up to participate in the visits.

Mr. Stahl mentioned that we are still waiting on data to calculate the current school year "509 funding". The CTE Workgroup has been asked for the data and they are waiting to access it as well. However, we have recently obtained the Unit Count based on September 30, 2023. We are currently working to update our data to reflect changes in Division 1 CTE staffing units. As it stands this year there are 818 Division 1 CTE staffing units earned. September 30, 2022 showed a total of 810 and this year number shows an increase in 8 CTE teaching units in the state.

### ***DACCTE Articles of Organization***

Mr. Stahl stated that he had been working on updating DACCTE's Articles of Organization (By Laws). They were last update in 2007. He mentioned that they will need to be reviewed by the Council and adopted.

### ***Proclamation***

Mr. Stahl stated that many legislators were aware of the proclamation for February being CTE Month and that they were discussing it and waiting on us for official language to be approved by the Council. He stated that the legislators would take our language and adjust it as they need to fit their formats. The Council voted on the CTE Proclamation. Mr. Jester moved to accept the report as presented. Mr. Suppe seconded the motion and it carried unanimously.

### ***Handouts***

Articles of Organization Draft  
Proclamation Draft  
State Plan Presentations (emailed to Council Members)

### **UPCOMING COUNCIL MEETING**

The next DACCTE meeting is scheduled for April 11, 2024. Once location has been confirmed, more information will be provided to the Members.

## **New Business**

Dr. Hutchinson gave a big shout out to the Council for everyone stepping up and being a team.

### **BUSINESS MEETING ADJOURNMENT**

Mr. Jester moved to adjourn the business meeting, Mr. Suppe seconded the motion and it carried unanimously.

### **PUBLIC COMMENT**

Let the minutes reflect that the General Public had access to the information regarding this meeting. There were no attendees and therefore no comments from the public.

Mr. Stahl thanked everyone again for attending and wished everyone a great night.