

DACCTE School Visit Process



DACCTE
Delaware Advisory Council on Career & Technical Education

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Have more questions? Be sure to contact DACCTE using the contact information on the last slide.

Who is DACCTE?



- ▶ Delaware Advisory Council on Career and Technical Education (DACCTE)
- ▶ DACCTE is composed of individuals appointed by the Governor from both the private and public sectors throughout the State.
- ▶ Membership includes representatives from - business, industry, labor/trade organizations, National Guard, and educators representing secondary, post-secondary, career guidance/counseling, and special needs.
- ▶ DACCTE is not the Department of Education (DOE). We work and collaborate with DOE; however, we are an independent agency.
- ▶ Executive Director- Christopher B. Stahl
- ▶ CTE Specialist – Caitlin Rozell
- ▶ Administrative Assistant- Ann Breeding

What is the mission of DACCTE?



- ▶ The mission of DACCTE is to strengthen and enhance the Career and Technical Education (CTE) delivery system and to assist the State in providing quality programs and expanded opportunities for all citizens.
- ▶ The Council reviews CTE programs and services to ensure that established state and federal services are being met.
- ▶ The Council also makes policy recommendations to the Governor, General Assembly, Department of Education and State Board of Education pertaining to career and technical education in the State.

How does DACCTE Determine School visits?



- ▶ Visits are scheduled for Career and Technical Education (CTE) programs in Middle and High School Settings. These programs receive Federal and/or State funding.
- ▶ Schools are on a 2-year rotation of visits.
- ▶ Current school year visits are listed on the DACCTE website at www.daccte.delaware.gov according to a Fall and Spring schedule.
- ▶ A follow up visit may be scheduled for any school for DACCTE to receive more information in relation to their most recent visit.

Scheduling the Visit?



- ▶ Each school that is to receive a visit follows the same process of scheduling.
 - ▶ 1. The Principal of each school will receive a “Save the Date/Please Confirm the Date” email from Mrs. Breeding. Schools scheduled for a Fall visit will receive this email the end of July/beginning of August and Spring visits will receive this email end of November/beginning of December.
 - ▶ 2. After confirming the visit, roughly 3 weeks or so before the visit, the Principal will receive another email with a schedule and survey attached to it. The schedule is to be filled out and returned and the survey link is to be sent to all CTE teachers within the school. The reason for this is that every teacher gets a voice with DACCTE. Survey results are reviewed with staff/administration during the visit.

Survey



- ▶ The survey is sent from DACCTE to the Principal to share. This reduces the chance of the survey being deleted in email.
- ▶ The survey asks to review the following basic program information:
 - ▶ Teacher Information
 - ▶ Program of Study Information
 - ▶ Funding Information
 - ▶ Advisory Committee Information
 - ▶ Other Basic School Process Information as it pertains to CTE.

What does the Day of the Visit look like?



- ▶ Typically, the visit consists of the following people:
 - ▶ DACCTE Executive Director
 - ▶ DACCTE Council Member/s
 - ▶ DOE CTE Associate (Invited, but may not be available due to schedules)
- ▶ We will arrive to the school early enough to sign in and be escorted/directed to our meeting location. The location of the meetings are entirely up to the school and availability.

What does the day of the visit look like?



- ▶ We follow the schedule that is planned by the Principal or their designee.
- ▶ We ask to meet with the Department Chair and/or Lead Teacher from each career cluster/pathway.
- ▶ Each meeting is scheduled for a 30-minute length of time.
- ▶ During each meeting we discuss the CTE Program at the school using the survey as a guide for the conversation. The discussion is led by Mr. Stahl, the Executive Director of DACCTE.
- ▶ The last meeting of the day is with the school administration.

What Happens after the visit?



- ▶ A report is completed for each school.
- ▶ The report is an independent, unbiased, objective review of all the data gathered through and during the visit process.
- ▶ The report is emailed to the Principal for a two-week review period. During this time, I am happy to discuss any findings in the report as needed. After the two-week review, the report will be published to the DACCTE website at www.daccte.delaware.gov.
- ▶ All reports are required to be published to our website and be included in the DACCTE Annual Report.

Contact DACCTE



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