



ADVISORY COUNCIL ON CAREER AND TECHNICAL EDUCATION

SPECIALIZING IN HIRE EDUCATION

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Full Council Meeting
Polytech High School
Woodside, Delaware
October 10, 2024

ATTENDANCE: Mark Freidly, Karen Hutchison, Rich Jester(virtual), Robert Suppe(virtual), Mark Reeve, Ronald Burkle (virtual), Karen Pickard (virtual), Judy Diogo, Chris Stahl, Ann Breeding, Caitlin Rozell, and John Wickert, DOE (virtual)

Dr. Hutchison called the meeting to order and thanked everyone for attending.

APPROVAL OF MINUTES

Mr. Freidly moved to accept the minutes of the June 6,2024 Council Meeting as presented. Mr. Suppe seconded the motion and it carried unanimously.

BUDGETARY ACTIVITY

The Budgetary Expenditure Report was discussed. Mr. Stahl explained the difference in amounts from last year's budget to this year's budget. Ms. Diogo moved to accept the report as presented. Mr. Freidly seconded the motion and it carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Mr. Stahl welcomed everyone to today's meeting and thanked them for attending. Mr. Stahl welcomed Mrs. Caitlin Rozell to the Council, her start date was June 17, 2024. Mrs. Rozell has been doing her trainings and acclimating to her new role in education. She is already doing a great job.

Mr. Stahl stated that the Annual Report was sent to the Governor's Office, Legislative Assembly, DOE CTE Director, Joint Oversight Committee Legislative Contact, and all others required by statute.

Mr. Stahl stated that a booth was set up in the ice rink at the Delaware State Fair where Career Compasses were distributed. It went very well.

DACCTE is continuing to work with the Office of Change Management within the Department of Technology for a Program Questionnaire Survey.

Program visits have been updated and posted to the website. Last year we visited 43 schools and the visits this year will include comprehensive, charter, technical, and middle schools. The Program visits are currently underway and off to a good start.

Mr. Stahl stated that he is continuing the participation with the CTE Director's Cadre through DOE. This helps him stay up to date on DOE CTE. On September 24th, he introduced himself and Mrs. Rozell to the Cadre.

Mr. Stahl stated that he presented "Maximizing Perkins Funding", to the BPA Summer Conference on August 5, 2024, State CTE PD Day hosted by DOE virtually on September 10, 2024, and to culinary teachers for their Conference on September 26th.

The CTE Poster Contest has been posted to our website and information has been sent to all Districts and DOE CTE Workgroups. The current Career Compass front cover was inspired by last year's winner and is also pictured on the inside cover.

Mr. Stahl stated that the CTSO Fall Leadership Conference is to be held on October 30-31, 2024, for middle school and high schools. DACCTE looks forward to attending on October 31st.

Mr. Stahl also stated that Dr. Wickert and himself keep in touch periodically for check ins as needed.

Mr. Stahl stated that DOE CTE Associate, Mr. Fitzgerald has developed an application process for student representatives to DACCTE. This application process succeeded in helping us secure a new CTE Student representative this year.

Website/Social Media Updates are now being handled by Mrs. Rozell. She has made many updates for the good to reflect consistent branding messages, easier access to CTE resources and interesting Facebook posts. Mrs. Rozell will be working closely with Mrs. Diogo to develop informational handouts for legislators. This will be used as reference material for CTE information in their own districts.

Mr. Stahl stated that DACCTE Professional Development will be held December 5, 2024 (virtual), and April 10, 2025, to be held at the Delaware State Troopers Association. This will be for teachers to receive clock hours through DOE. The virtual option in December is testing to see if it helps teachers better suit their schedules.

September 25th, DACCTE participated in the Governor's 8th Grade Career Fair at UD. DACCTE handed our Career Compasses and flyers with QR codes to our website, and we were able to speak to about 1600 students that came through.

Mr. Stahl stated that the Giveback is in the budget language for this year. Dr. Hutchison and Mr. Stahl meet with Mrs. Falcon (outgoing chair of the State CFO's) about giveback. Mrs. Falcon stated she meet with the CFO group, and they were very responsive to how this can affect the programs.

Mr. Stahl stated that the State Perkins/WIOA plan passed and is in place until 2028.

Mr. Stahl also stated that the process with OMB has begun. Leasing/Facilities have begun to find DACCTE a new home. The current lease in Newport ends in August of 2025. As part of the moving process, DACCTE has begun to reviewing files for Archives. All rules have been supplied by Archives.

DACCTE has entered into a SEUS Contract with DTI. This contract is \$2,834 per year and covers all three of us with technology. We are converting the Newport phone to a laptop phone and leaving the Dover phone as is. OMB has moved the budgetary amount for the SEUS Contract into our budget for this year and has added it to our FY26 Contractual Contingency.

DACCTE recently joined in on the Delaware Pathways Steering Committee. We are listed as a partner on their website along with DOE, United way, etc.

The FY2026 Budget was reviewed. Mr. Freidly moved to accept the FY26 Budget. Mrs. Diogo seconded the motion and it carried unanimously.

Handouts

Copies of the FY26 Budget Report were handed out, along with the June Meeting Minutes and the Career Compass.

UPCOMING COUNCIL MEETING

The next DACCTE meeting is scheduled for December 12, 2024.

BUSINESS MEETING ADJOURNMENT

Mr. Jester moved to adjourn the business meeting, Ms. Diogo seconded the motion and it carried unanimously.

PUBLIC COMMENT

Let the minutes reflect that the General Public had access to the information regarding this meeting. There were no attendees and therefore no comments from the public.

Mr. Stahl thanked everyone again for attending and wished everyone a great night.