

STATE OF



DELAWARE

ADVISORY COUNCIL ON CAREER AND TECHNICAL EDUCATION

SPECIALIZING IN HIRE EDUCATION

JESSE S. COOPER BUILDING
SUITE 143
417 FEDERAL STREET
DOVER, DELAWARE 19901
(302) 744-4982

March 12, 2026

Evaluation Cycle- Spring

School Year- 2025-2026

School Surveyed/Visited- Sussex Academy Charter School

School District- Sussex Academy Charter

Members of the Delaware Advisory Council on Career and Technical Education are given the responsibility, by State Law, to monitor and evaluate career and technical education programs in Delaware. The purpose of program monitoring is to bring about program improvement for our CTE students. During monitoring visits, a DACCTE staff and Council member are joined by a CTE Education Associate from DOE when possible. The team visits schools to gather information on career and technical education programs so that constructive program improvement recommendations can be formulated and communicated to those who implement the programs.

School monitoring visits typically take place between September and June on a two-year rotation of schools. DACCTE members, as advocates for career and technical education, approach each monitoring visit with an open mind. Our role is to provide an unbiased perspective to help educators. Specifically, Council members use a monitoring questionnaire provided by Council staff as an interview guide when talking with school personnel. After conducting all the interviews, DACCTE Staff analyze all questionnaires and information gathered during the visit. After analysis of all available data, recommendations for program improvement are formulated and communicated to the appropriate agencies, organizations, and individuals. The results of the Sussex Academy Charter School CTE program visit are as follows:

- 2 teachers were interviewed, and 0 surveys were completed. 4 unduplicated contacts.

Survey/Interview Question	Data shows this area is being met ✓	Data shows this area needs more focus ✓	Data is inconclusive ✓	Notes
Pathways have sequenced courses	✓			CIP Codes Review Needed
Pathways are approved through DOE	✓			Ag, Computer Sci., Engineering
English, Math, Science, Social Studies Integration into CTE coursework	✓			Academic areas are incorporated into lesson plans.
Facilities	✓			
Instructional Supplies and Materials	✓			
Instructional Equipment and Technical Support	✓			
Advisory Committee in place and supporting CTE programs	✓			
CTSO available and participating in Local, State, Regional, and National Level	✓			TSA, FFA
Work-Based Learning Opportunities		✓		Look into adding WBLP CIP Code
Pathways prepare students for entry level positions after HS (credentialing, etc.)	✓			AP courses, dual enrollment being offered starting SY26-27
Career Pathway Selection Process	✓			Pathway fair and Guidance meetings
WBL Plans/Documents on file between schools/employers		✓		Working on processes and opportunities.
Programs receive Federal/State funding (Perkins/509)	✓			All programs are receiving funding.
Budget Availability/Development	✓			Teachers aware of processes
3 Year Budget/Long Term Planning	✓			
Demographics of classroom represent demographics of school	✓			

Conclusions

Teachers are enthusiastic and very supportive of their students and programs. Teachers report that the programs are following Course Pathways/Program of Studies, facilities/supplies/technical support are all appropriate, advisory committees are in place and functioning, Career and Technical Student Organizations are available, funding is available, demographics of the classroom represent the demographics of the school, and teachers are reflective of individual program strengths, weaknesses, and needs for improvement. Mr. Bentley (Head of School) and Mrs. Owens (Chief Academic Officer) are supportive of all CTE programs.

Recommendations

- Course CIP Codes- Please review CIP Codes of current programs of study to ensure they are as accurate and as up to date as possible. This will ensure that Perkins data (Completer/ Concentrator Data) is accurate and funding levels associated with the CIP Codes are benefiting students to their fullest measures. As discussed with teachers and administrators, programs of study are being followed, and CIP codes will be reviewed.
- WBL- Opportunities are available to students and processes are being developed to enhance the program. Please review CIP codes to ensure maximum opportunities for students.

Educational programs visit by Mrs. Rozell.

Respectfully Submitted,

Caitlin Rozell

CTE Specialist

Delaware Advisory Council on

Career and Technical Education